

## **New Mexico Consortium of Academic Libraries Retreat 2009**

Sky City Hotel, Acoma, NM

August 6

**Members present:** Ruben Aragon (NMHU), Rollah Aston (ENMU-Roswell). Gilda Baeza-Oretgo (WNMU-SC), Dave Baldwin (NMSU-LC), Martha Bedard (UNM-ABQ), Brian Bunnett (UNM HSLIC), Dennis Davies-Wilson (UNM-LA), Owen Ellard (NM Tech), Clyde Henderson (Navajo Tech), Sharon Jenkins (NMJC), Peg Johnson (Santa Fe Community College), Poppy Johnson-Renvall (Mesalands), Dan Kammer (NMSU-Alamagordo), Kathleen Knoth (UNM-Taos), Sarah Kostelecky (IAIA), Barbara Lovato-Gassman (CNM), Lorie Mitchell (NMSU-Carlsbad), Barbara Nail-Chiwetalu (UNM HSLIC), Jim Powlak (ENMU-Ruidoso), Isabel Rodarte (NNMC), Cecilia Stafford (NMSU-Grants), Beth Titus (NMSU), Melveta Walker (ENMU-Portales), Tammy Welch (Dona Ana BCC), LeAnn Weller for Esther Shir (UNM-Valencia).

**Guests:** Norice Lee (NMSU), Joe Sabatini.

Meeting called to order at 9:35am

**Approval of Agenda:** Motion by Dennis. Second by Beth. Change in ending time of business meeting from 12am to 12pm. Agenda approved.

**Approval of Minutes from NMLA April 23, 2009:** Typos noted, motion to approve with corrections by Beth. Second by Kathleen. Minutes approved.

### **Professional Development Program and Q & A (Beth Titus, Norice Lee)**

Introduction of speakers by Dennis, program chosen by the members as part of professional development committee. Notes were handed out before the session.

### **Institution Reports**

Cecilia asked for feedback on using the listserv round robin to report on your individual institutions, and then using time at the meeting for follow up questions as needed. If people like the system we will use it for the next meeting and retreats.

*Energy Savings at Libraries:* Cecilia will report back on any possible energy savings from going to a 4 day work week. Dan will also report once they get more details.

*Question:* Many member libraries were digitizing archives/collections, is this done In-house? Beth said NMSU they had student money to digitize the student newspaper, then contracted to complete the project. Martha says UNM digitizing is done internally using student workers. Owen said NM Tech has new mandate to digitize dissertations but it was assumed that the library would do the retro conversion, which was not the understanding of the library.

UNM's off-site storage will be called the archives/preservation facility. They are not calling it off-site storage because the words have negative connotations. UNM is trying to take materials from Center for SW Research to make room in Zimmerman.

*Question:* Suggestions on how to strategically get funds for new furniture?

Beth said NMSU library did a pilot project to get all their signage uniform, which would then be used as an example for all signage on campus. They de-signed (taking down all handmade signs), put up new signs and will not replace others.

Suggestion to have a NMCAL presentation about furniture that is being created in collaboration with academics who are researching the use of space. Possibly have a group NMCAL purchase in modular furniture for shared spaces? Dennis said such a session was slated for NMLA mini but could be for annual instead, using the campus resources Beth mentioned they used at NMSU.

*Mesalands:* Poppy said the transition to an all digital collection has been difficult and users are having a hard time adjusting. She is reminding students that at a 4 year college they have to get used to electronic resources and using databases. Older students are not coming in anymore. She's trying to get to the classrooms to teach people how to use resources. Trying to make the electronic environment more of a hub as the actual library space is no longer a gathering space. She will collect/organize databases by subject. She will be adding widgets to subject pages. She will have an article in Journal of Academic Libraries about wind resources in September.

## **Executive Board Reports**

### ***Treasurer's Report.***

Expect membership invoices in the coming week. Owen provided handout. No questions.

### ***President's Report.***

Cecilia sent to listserv before the retreat. No questions.

## **Committee Reports**

***Professional Development.*** Proposals need to be in for NMLA mini by August 15. Someone can give a presentation on Library Thing or on teaching faculty about plagiarism.

### ***Distance Education.***

Question from Gilda: Wants to confirm that no one is charging for mail delivery to other NMCAL institutions? Yes, NMCAL members do not charge each other for mail delivery costs.

Barbara will send out updated notes as some folks didn't have a chance to do the survey. Thanks to LeeAnn, Barbara C-N and Tammy for their work.

**Legislative Committee.** The group worked on refocusing the committee charge at a meeting the night before retreat. Barbara L-G is newest member of the legislative committee. The 4 new committee charges are: 1) update the talking points brochure (Holly will do this). 2) Focus on advocacy. 3) Beth and Holly will work on a new distribution model for the GO bond funds. Pushing GO bond this election. If HED program approves new mandates, they should give the library funds for support of these projects. Challenge is actually giving the money to the library instead of just going into the organization funds. 4) Also important to visit new HED head and have talking points. Ruben said some libraries are concerned because only 52% of voters voted yes on bond, the lowest percentage ever.

At the June NMLA legislative committee meeting it was determined the GO bond will be pursued in 2010. Remember that library legislative day will be Jan 28 2010. It has previously been decided by executive board if we have a NMCAL meeting at the same time. Cecilia says we need some feedback for schedule on the legislative day.

Joe says the academic librarians are important to the success of the day. Kathleen said it was easier for her to meet with the legislators at 7:30am instead of when the session has already begun and you have to pull them out. Maybe do prep work in the afternoon ahead of time? Suggestion to have a wrap-up meeting at 12-ish to justify the day of session. Can all librarians meet at the same time, which used to happen before? Cecilia said the legislative committee will debate it and send your feedback to Ruben and they will decide.

***Memorial resolutions and retirement certificates of appreciation (Cecilia, Sarah).***

Sarah showed certificates made for retirees. Recent retirees include: Louise Hoffman, San Juan College; Julia White, NMSU—Carlsbad; Sylvia Medina, Santa Fe Community College; Esther Shir, UNM—Valencia and Carol Frick, UNM—Gallup. Judy Hooks was also noted to have retired from the Southwestern Indian Polytechnic Institute (SIPI). Should we ask for a Resolution at NMLA to honor retirements and people passing away? Melveta said these could be listed in Hitchhiker, send to NMLA on blog, and NMLA business meeting. Should post on NMCAL website also. Will be responsibility of secretary and added to duties.

***Resource Sharing Committee and NMCAL Rep to State Library Resource Sharing Group (Peg and Melveta).*** There were 25 responses to the resource sharing survey, most NMCAL institutions participated. Results were that members want a core set of electronic databases but not clear what we all agree those would be. Group seems to want more full text journals. She called SerialSolutions and asked what it would mean to have a NMCAL contract with them. She will forward letter to the listserv. Survey showed that many of us don't know that the Ref site is available to us. (This can be linked on our NMCAL page, ask state to provide a link.)

Had a June meeting with the state librarian, NMCAL members present (Cecilia, Sarah, Peg, Rollah, Melveta). Susan would like the public libraries to form a consortia group

like NMCAL and the state library could work with both larger groups. Previously NMCAL has discussed doing joint purchasing of databases with the publics as a method of resource sharing. The state library has sent out a survey to public libraries to find out what databases they are paying for. There may be not much overlap with publics and NMCAL as they are only using state paid databases.

*Other areas for potential collaboration:* The academic libraries might work with public school libraries. This would relate to supporting dual credit institutions.

Health databases are lacking all throughout NM. This may be something to pursue. Also perhaps legal sources. Does state library cover legal? The UNM law librarian is the resource person for state.

Barbara N-C mentioned the UNM HSLIC project with state library on training the public to use free consumer health databases. Sessions will be by webinar, some in person, and they will be recorded to put on their website. State library will also create a health portal and continue the partnership to keep them updated. Project will be covering all the libraries in the system: tribal, military, publics, bookmobile.

Since NMCAL as a group is more organized than the publics as far as collaboration and resource sharing, we should continue to proceed on our own. Resource sharing group needs guidance to direct what we want to pursue.

Suggested to have a “wish list” of potential resources ready as a group in case funding comes up. WorldCat local could also be a potential purchase. This “wish list” would also help for database negotiating so we know what we likely want to purchase as a group.

All agreed that we need an update to the NMCAL database of databases. The update will also help to advocate to our college deans/directors, as we can present exactly what resources will be lost if databases have to be cut.

Melveta: Gale and Newsbank will be kept through next year, paid by the state. She can send out a list of everything that the state pays for.

*Suggestion:* Do survey specifically for SerialSolutions needs/wants. Also what databases we are getting and what each institution pays.

Find out about ArtStor and JSTOR group pricing? Have we done a statewide negotiation?  
Melveta: JSTOR at the time was not available to do consortia pricing as it was a non-profit group. Cheaper for community colleges as well as Artstor but we might be able to get a cheaper price.

Any need for anti plagiarism software, such as Turn-It-In? Ask members in survey also.

***Discussion on NM-focused alternatives to AMIGOS.*** AMIGOS did our deposit accounts, but OCLC can also do deposit accounts. Probably would be individual negotiations with AMIGOS and OCLC if libraries took their money out. Martha said AMIGOS had not been used for any training at UNM. Some databases they do receive discounts at UNM, but maybe they would get these directly from vendors/consortia pricing.

*Question:* Is AMIGOS still the billing agent for the 9 shared databases? This year they are not so you should not be billed for this. We can now go to OCLC directly for customer support also.

OCLC should now bill you directly if you don't have an AMIGOS membership. Pricing estimates came directly from OCLC. Now OCLC will no longer be going through regional consortiums so AMIGOS can't continue to be the intermediary.

Discussion that for smaller institutions AMIGOS is easier to use, but larger places probably have staff time to negotiate database prices themselves, so they have the option to drop the membership. Some libraries didn't cancel because the timing of the renewals.

NMCAL can negotiate prices ourselves but we would have to change our organizational structure, as AMIGOS is already organized as a group. Is this adding extra infrastructure to NMCAL? Can we ask AMIGOS to specifically spend their time negotiating databases and have other fees for training separate?

*Question:* What does NMCAL give to AMIGOS total, just for membership fees? Sent around a sheet to get a ballpark figure of money we give them.  
Total of members present = \$49,800 spent by NMCAL in membership fees (new structure)

*Question:* If NMCAL wants to try a new model for services provided by AMIGOS, what work is already being done by members that we could pay for? Such as the work that Melveta does.

*Possible solutions:* NMCAL needs to tell AMIGOS exactly what we would like from them. NMLA has a part time administrator for 20hours at \$18,000 to do membership, help with conference and newsletter. Maybe we could expand this person to negotiate our items as well?

Tag NMCAL duties onto a halftime position at a library and have NMCAL pay for half of the position. Could do a year contract term appointment without benefits. Might be an opportune time because vendors are more likely right now to work with us individually.

*Next steps:* Exec committee will discuss and gather together a representative group to discuss further. Will do update in January.

***NCES/Academic Library Statistics Report/Questions (Beth Titus).***

Beth handed out copies of the report for each member library. Beth suggested members check out the comparison analysis tool as the 2008 data are already up. Ask Beth if you want to set up a quartile report (peer group). Suggest taking 2 copies to have one to share with your provost/president.

New question this year: how many reference requests did you do in 20 minutes or less? Libraries can do a random sampling since we haven't been collecting this data previously. Thanks to Lorena for collecting all this information (from NMSU).

**Adjournment:** Motion by Dan, seconded by Ruben. Meeting adjourned at 4:02pm.

## **New Mexico Consortium of Academic Libraries 2009**

Haak'u Museum and Cultural Center

August 7

**Members present:** Ruben Aragon (NMHU), Rollah Aston (ENMU-Roswell), Gilda Baeza-Oretgo (WNMU-SC), Martha Bedard (UNM-ABQ), Brian Bunnett (UNM HSLIC), Dennis Davies-Wilson (UNM-LA), Owen Ellard (NM Tech), Clyde Henderson (Navajo Tech), Sharon Jenkins (NMJC), Peg Johnson (Santa Fe Community College), Poppy Johnson-Renvall (Mesalands), Dan Kammer (NMSU-Alamogordo), Kathleen Knoth (UNM-Taos), Sarah Kostelecky (IAIA), Barbara Lovato-Gassman (CNM), Lorie Mitchell (NMSU-Carlsbad), Barbara Nail-Chiwetalu (UNM HSLIC), Isabel Rodarte (NNMC), Cecilia Stafford (NMSU-Grants), Melveta Walker (ENMU-Portales), Tammy Welch (Dona Ana BCC), LeAnn Weller for Esther Shir (UNM-Valencia).

Meeting began at 8:54am

**ALA Report (Cecilia).** Cecilia has handouts from sessions she attended on Spanish speaking services, first-year experience for students in community college. She said NMSU-Grants are trying to have a learning community. Students will likely persist if they make personal connections on campus, this is important for commuter schools especially like NMSU-Grants. She also went to a program about collaborative libraries (academic and public combined). Summerville Public Library was used as a case study. She also attended a session "Resource sharing in 21st century: beyond books and journals" that was done by an ORBIS representative. Dickinson College did a program with Netflix. Rather than buy films started borrowing but it fell apart after a year as Netflix decided they didn't have the licensing to continue the program. Cecilia has more info for interested parties.

### **Announcements**

Owen has accepted a position at UNM HSLIC. President has appointed him to stay on until the spring term, after it is approved by his new supervisor.

*Membership committee.* Working group to decide on requirements of membership to NMCAL. Then group would propose as change to NMCAL members. Came up because organization applied to be part of group, but they have no discernable library. Maybe what defines an academic library? Could use IPED definition of library.

GO Bond distribution instead of doing FTE, use graduate level numbers. Isabel said they worked up a new formula few years ago but it wasn't worth it as 4 years weren't getting much more, but smaller were getting less. Privates have smaller membership dues? What is the advantage to joining NMCAL for them? Looked at the ALS library definition handed out by Kathleen for each institution. Write up the ALS definition. Follow up, for January meeting write up and generic definition such as NCES guidelines. Bring to membership. Few people in an ad-hoc committee to work on the definitions.

***NMLA Update on mini-conference (Dan).*** Mini will be Oct 22-23 at Hobbs, hosted by NM Junior College. Theme is “Surviving the Economic Downturn @ Your Library”. Please submit proposals; on the website there is a featured post to get links to download a form or fill out online. There has been some talk about canceling due to economy. Sharon worried if membership is asked if they are attending, they might think it will be cancelled. Kathleen suggested creative ways to get there, such as getting a UNM van and carpool.

*Question:* Why does NMLA have a mini conference? Mini started about 10 years ago to get training to people in areas of state that don't get to go there normally. April NMLA will be in Ruidoso.

Feedback on making NMLA more organizationally effective? Dan wants to keep NMLA fresh, keep it relevant. Cecilia suggested having a focus group regionally with people to ask them what they would like from NMLA. See what the NMLA base is and decide how to reach ones who are underserved.

**Break-out sessions for 2 year schools/4 year schools (Facilitators: 2 year-Dan & Peg; 4 year-Owen & Martha).**

*Question:* Was it useful to break into the two different groups? All agreed that this was useful.

***2 year group:***

Discussion items

- Considering forming common policies under the auspices of NMCAL, to advocate for our own individual libraries. Setting generalized standards to use with administrators.
- Developmental students affect smaller campuses greatly. How do we prepare our students to go onto 4 years? They don't have technology at home.
- Other items: Collection development. Online courses. Main campus/branch campus communication. Textbooks. Dual enrollment issues. Computer use by public.

***4 year group:***

Discussion items

- Create an inventory of materials, vendors, people skills so we know what each member of NMCAL has and what we can share. Each member of the group (and their staff) has skills and areas of expertise, if we have a list we can share this info w/in the group.
- Potential to do group purchasing of books and materials.
- Create principals around database licensing/purchasing. Mechanism for asking membership about licensing.

- Creating a baseline standard for ILL in the group, perhaps a pilot project.
- Other items: Impact of dual credit students. GO Bond distribution, staff development, supportive statement from NMCAL on how librarians and directors should be involved on campus. The status of the librarian i.e. faculty vs. staff status.

*Next steps:* Resource sharing group could create a core group of databases that the 2 years could purchase.

How can we extend these conversations? A session at NMLA conference? Continue round table, maybe have it there. Email listserv, possibility of using PB works. Possibly use it for NMCAL as a whole. Subscription for NMCAL to PB works?

Next meeting – January 2010, Legislative Day

**Adjournment.** Motion to adjourn by Dennis. Seconded by Barbara L-G. Meeting adjourned at 11:57am.

Respectfully submitted by:  
Sarah Kostecky, NMCAL Secretary