

Guidelines for Municipal, Public School and Academic Library Employees

Legal	Not Legal or Unethical
Dissemination of information only materials within city/school property or in one's official capacity as a public employee.	Dissemination of materials that advocate voting for an issue on city/school property or in one's official capacity as a public employee.
Printing or copying information only materials using public funds or copiers.	Printing up materials of any kind that advocate voting for an issue using public funds or copiers.
"Ask me about the library bond issue" buttons worn by staff on city/school property or when speaking in an official capacity as a public employee.	"Vote for the library bond issue" buttons worn by staff or when speaking in an official capacity as a public employee.
Informing people about that the bond issue is, how it will impact the local library, and how much it will cost can be done on government time.	Advocating people to vote for any issue while on government time.
Bulletin board policies differ by organization, so check with your city, library, school, etc. first. You may post information only materials on the board if this does not conflict with local policy.	"Vote for" materials on city/school property.
Using government e-mail to disseminate information about that the bond issue is, how it will impact the local library, and how much it will cost.	Using government e-mail to urge people to vote for an issue.
Campaigning a short distance from the polling site.	Campaigning within 100 feet of the polling site.
Friends of the Library can advocate, register to vote or otherwise promote the bond issue on city/school property, but they cannot block the business of the library.	Any advocacy that blocks the business of the library, including disturbing users. Not allowing opposing groups or other groups advocating an issue to have the same privileges as those advocating the library bond issue.